

**AUDIBLE INTRUDER ALARMS
NOTIFICATION TO LOCAL AUTHORITY**

FORM A

OF INSTALLATION OF A NEW ALARM SYSTEM OR A CHANGE OF ALARM HOLDER

Notes:

- (a) The 'Control of Noise (Code of Practice on Noise from Audible Intruder Alarms) Order 1981' (Statutory Instrument 1981 No 1829) gives guidance on methods for reducing the incidence of nuisance caused by the ringing of alarms. If you permit your alarm to ring unnecessarily action may be taken against you under sections 80 or 81 of the Environmental Protection Act 1990. It is therefore in your own interest to adhere to the procedures set out in the code of practice, which can be purchased at Government bookshops or through booksellers.
- (b) Paragraph 5 of the code of practice states that the alarm holder should, within 48 hours of installing a new alarm system or of taking over an existing one, notify the local police of the names, addresses and telephone numbers of at least 2 key holders. The code also states that the alarm holders should, at the same time, notify the local environmental health authority that the alarm has been newly installed or that he has taken over responsibility for an existing system and that he should tell the local authority the address of the police station to which notification of key holders has been made.
- (c) In the Borough of Rushcliffe it has been determined that the Local Police will no longer hold this information, but the Local Authority will. The enclosed form should be used to advise the Local Authority who your key holders are.
- (d) The nominated key holders should be well versed in operating and silencing the alarm, be telephone subscribers and turn out to silence the alarm within 20 minutes following activation. In addition the alarm holder himself or a security firm may be notified as key holders.

<p>To Rushcliffe Borough Council, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham NG2 7YG:</p> <p>As the person responsible for the audible alarm system installed at the premises indicated at (2) below, I wish to notify you of the names and address of my nominated key holders and that I have signed an undertaking that one or other of my nominated key holders will always turn out and will take responsibility for silencing the alarm within 20 minutes from receiving notification that the alarm is ringing.</p> <p>Signature: Date:</p>
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Nature of installation (please tick appropriate box) New installation Existing installation

2 Premises at which the alarm is installed

Address (including postcode):
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.....

Occupant's name:

3 Person responsible for the alarm (the alarm holder)

Name	Home address (inc postcode) and telephone number	Business address (inc postcode) and telephone number

4 First nominated keyholder

Name	Home address (inc postcode) and telephone number	Business address (inc postcode) and telephone number

5 Second nominated keyholder

Name	Home address (inc postcode) and telephone number	Business address (inc postcode) and telephone number