

# Private Document Pack

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**Our reference:**  
**Your reference:**  
**Date:** Friday, 4 November 2022

To all Members of the West Bridgford Special Expenses and Community Infrastructure Levy Advisory Group

Dear Councillor

A Meeting of the West Bridgford Special Expenses and Community Infrastructure Levy Advisory Group will be held on Monday, 14 November 2022 at 4.00 pm in the Council Chamber Area A, Rushcliffe Arena, Rugby Road, West Bridgford to consider the following items of business.

Yours sincerely



Gemma Dennis  
Monitoring Officer

## **AGENDA**

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Meeting held on 6 December 2021 (Pages 1 - 4)
4. Community Infrastructure Levy Update

A verbal update will be provided

5. Budget Update

A verbal update will be provided

### Membership

Chairman: Councillor G Moore  
Councillors: B Buschman, P Gowland, R Jones, R Mallender, S J Robinson, D Viridi, G Wheeler and J Wheeler



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**Opening hours:**  
**Monday, Tuesday and Thursday**  
8.30am - 5pm  
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9.30am - 5pm  
**Friday**  
8.30am - 4.30pm

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**Toilets:** Are located to the rear of the building near the lift and stairs to the first floor.

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**Microphones:** When you are invited to speak, please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.

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**MINUTES**  
**OF THE MEETING OF THE**  
**WEST BRIDGFORD SPECIAL EXPENSES AND COMMUNITY**  
**INFRASTRUCTURE LEVY ADVISORY GROUP**  
**MONDAY, 6 DECEMBER 2021**

Held at 4.00 pm in the Council Chamber

**PRESENT:**

Councillors G Moore (Chairman), P Gowland, R Jones, R Mallender,  
S J Robinson, D Viridi and J Wheeler

**OFFICERS IN ATTENDANCE:**

D Hayden  
P Linfield

Communities Manager  
Director of Finance and Corporate  
Services  
Principal Policy Planner  
Planning Contributions Officer  
Democratic Services Officer  
Service Manager - Finance

P Marshall  
M Sawyer  
L Webb  
S Whittaker

**APOLOGIES:**

Councillors B Buschman and G Wheeler

**1 Declarations of Interest**

There were no declarations of interest

**2 Minutes of the Meeting 13 January 2021**

The minutes of the meeting 13 January 2021 were approved as a true record of the meeting.

**3 2022/23 Budget Update**

The Service Manager – Finance delivered a presentation to the Group which provided the Group with an update regarding West Bridgford Special Expenses and the 2022/23 budget update.

The presentation covered:

- Proposed budget
- Comparison to last year – main changes
- Capital Charges
- Tax base and impact on Council Tax
- Historical Overview

It was summarised that there would be an 8.58% increase to West Bridgford

residents. Budgets had increased for parks and playing fields and community halls which would be used to refurbish West Park. It was also noted the current play area repairs budget was insufficient and so would be increased to £75k per annum.

It was explained that annuity charges were historical works completed at a cost to the Council that is then charged to the special expenses budget annually. It was noted that annuity charges would be in place to cover planned works on Boundary Road, Lutterell Hall and Gamston Community Hall in 2022/23.

Questions were asked about the capital expenditure for the refurbishment of West Park and the Sir Julien Cahn Pavilion. It was explained that the Sir Julien Cahn Pavilion was now the Council's main wedding venue following the take over of the management of Lutterell Hall to the Rock Church. Additionally, a detailed survey of the building was required to see what works were required and to see what new technologies could be installed which could reduce the Council's carbon footprint.

The Group were pleased to see that new community facilities would be built in Edwalton in 2024/25. The Group were informed that the new sports pitches at Gresham were a general expense as the site serves the whole Borough. The new sports pitches were funded by a £453,000 grant from the football foundation and S106 agreements.

#### 4 **CIL Update and Implications**

The Planning Contributions Officer delivered a presentation to the Group which covered:

- Current position
- Process
- Timeline
- Bid Information
- Engagement
- Identified Groups

It was summarised that the supplemental amount of Strategic CIL (10%) is being made accessible to areas with no Neighbourhood Plan which would need to be spent on infrastructure. It was noted that any supplemental CIL allocation agreed through this group would be reported to Cabinet and included in Strategic CIL Delivery Programme.

Following the presentation questions were asked about the bidding process. It was agreed that a limit of £25,000 per project should be implemented. It was also suggested that community groups should provide an indication to the Council if they intend to bid. It was also agreed that ward councillors would be contacted in Gamston and Edwalton due to lack of community groups in those areas. It was agreed that guidance should be produced for those wanting to submit bids with successful examples to make the process more accessible.

The officers explained that they would contact community groups in January 2022 in order to gain expressions of interest. It was agreed that

communications should be sent out regarding this on social media and West Bridgford Wire.

The Group agreed that their next meeting would take place in June 2022 to be provided with an update of the bidding process and any expressions of interest.

The meeting closed at 5.17 pm.

CHAIRMAN

RESTRICTED

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